

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING**

Trustees

John Thibeau, President

John Paff, Clerk

Debbie Crandell

Bill Phillips

Brian Swanson

Lexi Rohrer, Student Rep

DATE: Thursday, August 25, 2016

TIME: 6:00 p.m. Closed Session
7:00 p.m. Open Session

LOCATION: District Office – Jessie Bray Conference Room
435 Hillcrest Avenue
Pacific Grove, CA 93950

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

- A. Call Public Session to Order
- B. Roll Call
- C. Adopt Agenda

II. CLOSED SESSION

- A. Identify Closed Session Topics
The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.
 - 1. Planning and Preparation Meet and Confer: Adult School Teacher Salary Agreement
 - 2. Employee Discipline/Dismissal/Release/Complaint (2 cases) [Government Code § 54957]
- B. Public comment on Closed Session Topics
- C. Adjourn to Closed Session

III. RECONVENE IN OPEN SESSION

A. Report action taken in Closed Session:

1. Planning and Preparation Meet and Confer: Adult School Teacher Salary Agreement
2. Employee Discipline/Dismissal/Release/Complaint (2 cases) [Government Code § 54957]

B. Pledge of Allegiance

IV. COMMUNICATIONS

A. Written Communication

B. Board Member Comments

C. Superintendent Report

D. PGUSD Staff Comments (Non Agenda Items)

V. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes for each agenda or non-agenda item; a total time for public input on each item is 20 minutes, pursuant to Board Policy 9323. Public comment will also be allowed on each specific action item prior to Board action thereon. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.

VI. CONSENT AGENDA

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. **There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda.** Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

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| A. <u>Minutes of June 30, 2016 Regular Board Meeting</u> | Page
5 |
| Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented. | |
| B. <u>Certificated Assignment Order #1</u> | 9 |
| Recommendation: (Billie Mankey, Director of Human Resources) The administration recommends adoption of Certificated Assignment Order #1. | |
| C. <u>Classified Assignment Order #1</u> | 11 |
| Recommendation: (Billie Mankey, Director of Human Resources) The administration recommends adoption of Classified Assignment Order #1. | |
| D. <u>Acceptance of Donations</u> | 14 |
| Recommendation: (Rick Miller, Assistant Superintendent) The District Administration recommends that the Board approve acceptance of the donations. | |
| E. <u>Out of County or Overnight Activities</u> | 15 |
| Recommendation: (Rick Miller, Assistant Superintendent) The Administration recommends that | |

the Board approve or receive the request as presented.

- F. Warrant Schedules No. 573 and 574 19
Recommendation: (Rick Miller, Assistant Superintendent) As Assistant Superintendent for Business Services, I certify that I have reviewed the attached warrants for consistency with the District's budget, and purchasing and accounting practices and therefore, recommend Board approval.
- G. Acceptance of Quarterly Treasurer's Report 22
Recommendation: (Rick Miller, Assistant Superintendent) The Administration recommends that the Board accept the Quarterly Treasurer's Report for the quarter ending June 30, 2016.
- H. 2016-2017 Consolidated Application for Funding, Part 1 35
Recommendation: (Ani Silva, Director of Curriculum and Special Projects) The District Administration recommends that the Board review and approve the 2016-2017 Consolidated Application for Funding, Part 1 as presented.
- I. Contract for Professional Development for Common Core Implementation 51
Recommendation: (Ani Silva, Director of Curriculum and Special Projects) The District Administration recommends that the Board review and approve the contract with McGrath Consulting Group for the 2016-2017 school years.

Move: _____ Second: _____ Vote: _____

VII. ACTION/DISCUSSION

- A. First and/or Final Read: Board Policy BP 0410 Nondiscrimination in District Programs and Activities; BP 5145.3 Nondiscrimination/Harassment, AR 5145.3 Nondiscrimination/Harassment, AR 6143 Course of Study 55
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and approve or give direction on the revised Board Policies BP 0410 Nondiscrimination in District Programs and Activities; BP 5145.3 Nondiscrimination/Harassment, Regulation AR 6143 Course of Study, as well as the new Regulation 5145.3 Nondiscrimination/Harassment, as required by Education Code.
- Move: _____ Second: _____ Vote: _____
- B. Substitute Teacher Pay 99
Recommendation: (Billie Mankey, Director of Human Resources) The District Administration respectfully recommends the Board review and approve a substitute teacher one-time pay increase for the 2016-17 school year of 6.75% based on information provided.
- Move: _____ Second: _____ Vote: _____
- C. Board Calendar/Future Meetings 101
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify the schedule of meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

Move: _____ Second: _____ Vote: _____

VIII. INFORMATION/DISCUSSION

- A. Review of Prior Year Property Tax Revenue 103
Recommendation: (Rick Miller, Assistant Superintendent) The District Administration recommends that the Board review the attached information regarding receipts of Property Tax Revenue for the 2015-16 fiscal year.

Board Direction: _____

- B. Review of District Enrollment Report for 2016-17 106
Recommendation: (Rick Miller, Assistant Superintendent) The District Administration recommends that the Board review the attached information regarding Enrollment for the first week of school for 2016-17.

Board Direction: _____

- C. Review of Food Preparation at District Facilities 108
Recommendation: (Rick Miller, Assistant Superintendent) The District Administration recommends that the Board review District requirements for the preparation of food.

Board Direction: _____

- D. Opening of Schools Update From Site Administrators 109
Information: (Ralph Gómez Porras, Superintendent) The District Site Administrators will provide the Board with an update on the opening of school sites for the 2016 – 2017 year.

Board Direction: _____

- E. Facilities Project Update 110
Recommendation: (Matt Kelly, Director of Facilities and Transportation) The Administration recommends that the Board review and provide feedback on ongoing and upcoming facilities projects.

Board Direction: _____

- F. Future Agenda Items 112
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

Olivia Caine Presentation on Choir Class (September 8)
Senior Class Projects Review (November 17)
California Healthy Kids Survey Follow-Up (Fall 2016)
Spanish Class at Elementary Schools

Board Direction: _____

IX. ADJOURNMENT

Next regular meeting: September 8, 2016 – Forest Grove