

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING**

Trustees

*John Paff, President
Brian Swanson, Clerk
Debbie Crandell
Bill Phillips
John Thibeau
Lexi Rohrer, Student Rep*

DATE: Thursday, February 2, 2017

TIME: 6:00 p.m. Closed Session
7:00 p.m. Open Session

LOCATION: Pacific Grove Unified School District Office
435 Hillcrest Avenue
Pacific Grove, CA 93950

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

- A. Call to Order
- B. Roll Call
- C. Adoption of Agenda

II. CLOSED SESSION

- A. Identify Closed Session Topics

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

- 1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2016/17 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Matt Bell, Rick Miller and Ralph Gómez Porras, for the purpose of giving direction and updates.

2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2016/17. [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Ralph Gómez Porras and Billie Mankey, for the purpose of giving direction and updates.
 3. Consideration of Student Discipline (Education Code Section 48915)
 4. Special Education Student Contract
- B. Public comment on Closed Session item
- C. Adjourn to Closed Session

III. RECONVENE IN OPEN SESSION

- A. Report action taken in Closed Session
1. Negotiations - Collective Bargaining Session preparation with the PGTA for 2016/17
 2. Negotiations - Collective Bargaining Session preparation with the CSEA for 2016/17
 3. Consideration of Student Discipline (Education Code Section 48915)
 4. Special Education Student Contract
- B. Pledge of Allegiance

IV. PACIFIC GROVE HIGH SCHOOL PRESENTATION

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The Administration recommends that the Board hear a report from senior Eric Cuellar and Karinne Gordon about their trip to a United Nations conference in Japan and future plans.

V. COMMUNICATIONS

- A. Written Communication
- B. Board Member Comments
- C. Superintendent Report
- D. PGUSD Staff Comments (Non Agenda Items)

VI. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes for each agenda or non-agenda item; a total time for public input on each item is 20 minutes, pursuant to Board Policy 9323. Public comment will also be allowed on each specific action item prior to Board action thereon. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.

VII. CONSENT AGENDA

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. **There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda.** Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

	Page
A. <u>Minutes of December 21, 2016 Special Board Meeting</u> Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends approval of minutes as presented.	7
B. <u>Minutes of January 12, 2017 Board Meeting</u> Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends approval of minutes as presented.	9
C. <u>Certificated Assignment Order #9</u> Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Certificated Assignment Order #9.	14
D. <u>Classified Assignment Order #9</u> Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Classified Assignment Order #9.	16
E. <u>Acceptance of Donations</u> Recommendation: (Rick Miller, Assistant Superintendent) The Administration recommends that the Board approve acceptance of the donations referenced below.	18
F. <u>Out of County or Overnight Activities</u> Recommendation: (Rick Miller, Assistant Superintendent) The Administration recommends that the Board approve or receive the request as presented.	19
G. <u>Cash Receipts Report No. 3</u> Recommendation: (Rick Miller, Assistant Superintendent) As Assistant Superintendent for Business Services, I have reviewed the receipt and deposit of the identified Cash Receipts for consistency with District policies and procedures and certify that the actions have been appropriately conducted. I recommend Board approval of the Cash Receipts.	28
H. <u>Revolving Cash Report No. 3</u> Recommendation: (Rick Miller, Assistant Superintendent) As Assistant Superintendent for Business Services, I have reviewed the Revolving Cash payments for consistency with District budget policy and accounting practices and certify their consistency and recommend approval of the payments by the Board.	31
I. <u>Warrant Schedules No. 580</u> Recommendation: (Rick Miller, Assistant Superintendent) As Assistant Superintendent for Business Services, I certify that I have reviewed the attached warrants for consistency with the District's budget, and purchasing and accounting practices and therefore, recommend Board approval.	33

- J. Declaration of Surplus Property 35
Recommendation: (Rick Miller, Assistant Superintendent) The District Administration recommends that the Board review and declare the identified property as surplus and authorize sale and/or disposal.

Move: _____ Second: _____ Vote: _____

VIII. ACTION/DISCUSSION

- A. Resolution #989 Recognition of a Safe Haven School District 36
Recommendation: (Ralph Gómez Porrás, Superintendent) The District Administration recommends the Board review, discuss and adopt if they so choose Resolution #989 recognizing Pacific Grove Unified School District as a Safe Haven School District.

Move: _____ Second: _____ Roll Call Vote: _____

Paff ___ Swanson ___ Crandell ___ Phillips ___ Thibeau ___

- B. 2017–18 School Calendar (2 year model) 40
Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends that the Board review and approve the 2017-2018 school year calendar or direct staff to other options.

Move: _____ Second: _____ Vote: _____

- C. High School Classroom for Students with Moderate to Severe Disabilities 42
Recommendation: (Clare Davies, Director of Student Services) The Administration recommends that the Board review and approve the establishment of a high school class for students with moderate to severe disabilities.

Move: _____ Second: _____ Vote: _____

- D. Music Therapy Assessment Contract 43
Recommendation: (Clare Davies, Director of Student Services) The District Administration recommends that the Board review and approve a contract with a board certified Music Therapist to conduct an assessment to determine eligibility for service.

Move: _____ Second: _____ Vote: _____

- E. Music Therapy for Special Education Preschool Program and Pacific Grove Middle School Special Class 46
Recommendation: (Clare Davies, Director of Student Services) The District Administration recommends that the Board review and approve a contract for Music Therapy to be provided to the Special Education Preschool Program and the Pacific Grove Middle School special classroom.

Move: _____ Second: _____ Vote: _____

- F. Approval of Measure A (Series B) Education Technology Expenditures 49
Recommendation: (Rick Miller, Assistant Superintendent; Bruce Cates, Director of Technology)
The District Administration recommends that the Board review and approve Measure A (Series B) Education Technology Bond expenditures.

Move: _____ Second: _____ Vote: _____

- G. Robert Down & Forest Grove Portables 52
Recommendation: (Matt Kelly, Director of Facilities and Transportation) The Administration recommends that the Board review and approve a portable classroom replacement at Robert Down and a new portable at Forest Grove.

Move: _____ Second: _____ Vote: _____

- H. Board Calendar/Future Meetings 70
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

Move: _____ Second: _____ Vote: _____

IX. INFORMATION/DISCUSSION

- A. Review of December Property Tax Revenue for 2016-17 72
Recommendation: (Rick Miller, Assistant Superintendent) Administration recommends that the Board review the year-to-date receipts of Property Tax Revenue.

Board Direction: _____

- B. Performing Arts Center Improvements 75
Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends that the Board review improvements to stage curtains, lighting, control board, stage curtains, and stage repairs.

Board Direction: _____

- C. Future Agenda Items 108
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

Spanish Class at Elementary Schools

Board Direction: _____

X. ADJOURNMENT

Next regular meeting: March 2, 2017 – Pacific Grove Unified School District Office