

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING**

Trustees

*John Paff, President  
Brian Swanson, Clerk  
Debbie Crandell  
Bill Phillips  
Lexi Rohrer, Student Rep*

**DATE:** Thursday, April 27, 2017

**TIME:** 6:30 p.m. Closed Session  
7:00 p.m. Open Session

**LOCATION:** District Office - Jessie Bray Conference Room  
435 Hillcrest Avenue  
Pacific Grove, CA 93950

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

**AGENDA AND ORDER OF BUSINESS**

**I. OPENING BUSINESS**

- A. Call to Order
- B. Roll Call
- C. Adoption of Agenda

**II. CLOSED SESSION**

- A. Identify Closed Session Topics

*The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.*

- 1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2016/17 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Matt Bell, Rick Miller and Ralph Gómez Porras, for the purpose of giving direction and updates.

2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2016/17. [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Ralph Gómez Porras and Billie Mankey, for the purpose of giving direction and updates.

3. Continue Superintendent Evaluation

B. Public comment on Closed Session item

C. Adjourn to Closed Session

**III. RECONVENE IN OPEN SESSION**

A. Report action taken in Closed Session

1. Negotiations - Collective Bargaining Session preparation with the PGTA for 2016/17

2. Negotiations - Collective Bargaining Session preparation with the CSEA for 2016/17

3. Continue Superintendent Evaluation

B. Pledge of Allegiance

**IV. COMMUNICATIONS**

A. Written Communication

B. Board Member Comments

C. Superintendent Report

D. PGUSD Staff Comments (Non Agenda Items)

**V. INDIVIDUALS DESIRING TO ADDRESS THE BOARD**

*Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes for each agenda or non-agenda item; a total time for public input on each item is 20 minutes, pursuant to Board Policy 9323. Public comment will also be allowed on each specific action item prior to Board action thereon. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.*

## VI. CONSENT AGENDA

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. **There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda.** Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

- |   | Page |
|---|------|
| A. <u>Minutes of April 6, 2017 Board Meeting</u>  | 6    |
| Recommendation: (Ralph Gómez Porrás, Superintendent) The Administration recommends approval of minutes as presented.  |      |
| B. <u>Certificated Assignment Order #13</u>   | 12   |
| Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Certificated Assignment Order #13.   |      |
| C. <u>Classified Assignment Order #13</u>   | 14   |
| Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Classified Assignment Order #13.   |      |
| D. <u>Acceptance of Donations</u>   | 16   |
| Recommendation: (Rick Miller, Assistant Superintendent) The Administration recommends that the Board approve acceptance of the donations referenced below.  |      |
| E. <u>Cash Receipts Report No. 5</u>  | 17   |
| Recommendation: (Rick Miller, Assistant Superintendent) As Assistant Superintendent for Business Services, I have reviewed the receipt and deposit of the identified Cash Receipts for consistency with District policies and procedures and certify that the actions have been appropriately conducted. I recommend Board approval of the Cash Receipts. |      |
| F. <u>Revolving Cash Report No. 5</u>   | 21   |
| Recommendation: (Rick Miller, Assistant Superintendent) As Assistant Superintendent for Business Services, I have reviewed the Revolving Cash payments for consistency with District budget policy and accounting practices and certify their consistency and recommend approval of the payments by the Board.  |      |
| G. <u>Forest Grove Elementary School Site Handbook</u>  | 23   |
| Recommendation: (Ralph Gómez Porrás, Superintendent) The District Administration recommends the Board review and approve the Forest Grove Elementary School site handbook for the 2017-18 school year.  |      |
| H. <u>Robert Down Elementary School Site Handbook</u>   | 24   |
| Recommendation: (Ralph Gómez Porrás, Superintendent) The District Administration recommends the Board review and approve the Robert Down Elementary School site handbook for the 2017-18 school year.   |      |
| I. <u>Pacific Grove Middle School Site Handbook</u>   | 25   |
| Recommendation: (Ralph Gómez Porrás, Superintendent) The District Administration recommends the Board review and approve the Pacific Grove Middle School site handbook for the 2017-18 school year.   |      |

- J. Pacific Grove High School Site Handbook 28  
 Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends the Board review and approve the Pacific Grove High School site handbook for the 2017-18 school year.
- K. Community High School Site Handbook 29  
 Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends the Board review and approve the Community High School site handbook for the 2017-18 school year.
- L. Pacific Grove Adult Education Site Handbook 30  
 Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends the Board review and approve the Pacific Grove Adult Education site handbook for the 2017-18 school year.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**VII. ACTION/DISCUSSION**

- A. Year End Budget Transfer Resolution #997 31  
 Recommendation: (Rick Miller, Assistant Superintendent) The District Administration recommends that the Board approve Resolution #997: Year End Budget Transfers.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

Trustees: Paff \_\_\_ Swanson \_\_\_ Crandell \_\_\_ Phillips \_\_\_

- B. Facilities Use Fee Schedule Review 33  
 Recommendation: (Rick Miller, Assistant Superintendent) The District Administration recommends that the Board review and provide direction on the District’s Facilities Use Fee schedule.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

- C. Review of Cafeteria Menu Prices 37  
 Recommendation: (Rick Miller, Assistant Superintendent; Dianne Hobson, Nutrition Director) The District Administration recommends that the Board review Cafeteria menu prices.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

- D. Board Calendar/Future Meetings 39  
 Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**VIII. INFORMATION/DISCUSSION**

- A. Review of Funding for new Portable Classrooms 42  
Recommendation: (Rick Miller, Assistant Superintendent) The District Administration recommends that the Board review the funding for the new portable classrooms.

Board Direction: \_\_\_\_\_

- B. Future Agenda Items 43  
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

Spanish Class at Elementary Schools (Fall 2017)  
Fencing for Security (Fall 2017)

Board Direction: \_\_\_\_\_

**IX. ADJOURNMENT**

Next regular meeting: May 25, 2017 – Pacific Grove Unified School District