

Site Visit

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING**

Trustees

John Paff, President

Brian Swanson, Clerk

Debbie Crandell

Cristy Dawson

Bill Phillips

Kulaea Tulua, Student Rep

DATE: Thursday, September 21, 2017

TIME: 6:00 p.m. Closed Session
7:00 p.m. Open Session

LOCATION: Robert Down Elementary School- Ottertorium
485 Pine Avenue
Pacific Grove, CA 93950

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

- A. Call Public Session to Order
- B. Roll Call
- C. Adopt Agenda

II. CLOSED SESSION

A. Identify Closed Session Topics

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2017/18 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Matt Bell, Rick Miller and Ralph Gómez Porras, for the purpose of giving direction and updates.
2. Employee Discipline/Dismissal/Release/Complaint (1 case) [Government Code § 54957]

- B. Public comment on Closed Session Topics
- C. Adjourn to Closed Session

III. RECONVENE IN OPEN SESSION

A. Report action taken in Closed Session:

1. Negotiations - Collective Bargaining Session preparation with the PGTA for 2017/18
2. Employee Discipline/Dismissal/Release/Complaint (1 case) [Government Code § 54957]

B. Pledge of Allegiance

IV. SITE PRESENTATIONS

Once a year, Board meetings are held at all school sites. This provides administration and staff with an opportunity to showcase their school's accomplishments.

Robert Down's presentation: *Something Vintage*
Something New
Something Borrowed
Something Blue
.....and Someone Remembered (A Tribute to Jen Hinton)

V. COMMUNICATIONS

- A. Written Communication
- B. Board Member Comments
- C. Superintendent Report
- D. PGUSD Staff Comments (Non Agenda Items)

VI. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes for each agenda or non-agenda item; a total time for public input on each item is 20 minutes, pursuant to Board Policy 9323. Public comment will also be allowed on each specific action item prior to Board action thereon. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.

VII. CONSENT AGENDA

Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

- A. Minutes of September 7, 2017 Board Meeting
Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented.

- B. Certificated Assignment Order #3 11
 Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Certificated Assignment Order #3.
- C. Classified Assignment Order #3 13
 Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Classified Assignment Order #3.
- D. Acceptance of Donations 15
 Recommendation: (Rick Miller, Assistant Superintendent) The Administration recommends that the Board approve acceptance of the donations referenced below.
- E. Out of County or Overnight Activities 16
 Recommendation: (Rick Miller, Assistant Superintendent) The Administration recommends that the Board approve or receive the request as presented.
- F. Cash Receipts Report No. 1 25
 Recommendation: (Rick Miller, Assistant Superintendent) As Assistant Superintendent for Business Services, I have reviewed the receipt and deposit of the identified Cash Receipts for consistency with District policies and procedures and certify that the actions have been appropriately conducted. I recommend Board approval of the Cash Receipts.
- G. Revolving Cash Report No. 1 28
 Recommendation: (Rick Miller, Assistant Superintendent) As Assistant Superintendent for Business Services, I have reviewed the Revolving Cash payments for consistency with District budget policy and accounting practices and certify their consistency and recommend approval of the payments by the Board.
- H. Quarterly Report on Williams Uniform Complaints 30
 Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends that the Board review and approve the information in this quarterly report, per Ed. Code. 35186(d).
- I. Declaration of Surplus Property for 2017 Butterfly Parade Bazaar 32
 Recommendation: (Rick Miller, Assistant Superintendent) The District Administration recommends that the Board declare the identified property as surplus and authorize sale and disposal in accordance with Board Policy 3270 in conjunction with the Butterfly Bazaar.
- J. Contract with a Substitute Speech Therapist 33
 Recommendation: (Clare Davies, Director of Student Services) The District Administration recommends that the Board review and approve the contract to provide a substitute Speech and Language Therapist.
- K. Contract with Non Public Agency for a Speech Therapist 36
 Recommendation: (Clare Davies, Director of Student Services) The District Administration recommends that the Board review and approve the contract with a Non Public Agency for a Speech Therapist.

- L. Approval of Contract with Wonder Woofs K-9 Narcotic Search Unit 37
Recommendation: (Barbara Martinez, Director of Student Safety) The Administration recommends that the Board review and approve the contract for services with Wonder Woofs K-9 Narcotic Unit to provide search and drug prevention services to the District.

Move: _____ Second: _____ Vote: _____

VIII. PUBLIC HEARING: Resolution #1002 Regarding Sufficiency of Instructional Materials for Fiscal Year 2017-2018 41

The Governing Board shall hold a public hearing or hearings at which the Governing Board shall encourage participation by parents, teachers, members of the community interested in the affairs of the school district, and bargaining unit leaders, and shall make a determination, through a resolution, as to whether each pupil in each school in the district has sufficient textbooks or instructional materials, or both, in each subject that are consistent with the content and cycles of the curriculum framework adopted by the state board. [EC60119(a)(1)]

Open Public Hearing _____ Close Public Hearing _____

IX. ACTION/DISCUSSION

- A. Approval of Resolution #1002 Regarding Sufficiency of Instructional Materials for Fiscal Year 2017-2018 46

Recommendation: (Ani Silva, Director of Curriculum and Special Projects) The Administration recommends that the Board review and approve Resolution #1002 regarding Sufficiency of Instructional Materials for fiscal year 2017-18.

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Paff ___ Swanson ___ Crandell ___ Dawson ___ Phillips ___

- B. Forest Grove Elementary School Portable Project 51

Recommendation: (Matt Kelly, Director of Maintenance and Transportation) The District Administration recommends that the Board review and approve bids for the Portable Project Pricing and classroom space.

Move: _____ Second: _____ Vote: _____

- C. Robert Down Elementary School Portable Project 52

Recommendation: (Matt Kelly, Director of Maintenance and Transportation) The District Administration recommends that the Board review and approve bids for the Portable Project Pricing and classroom space.

Move: _____ Second: _____ Vote: _____

- D. Board Calendar/Future Meetings 53
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

Move: _____ Second: _____ Vote: _____

X. INFORMATION/DISCUSSION

- A. 2016-2017 Smarter Balanced Assessment Results 55
Recommendation: (Ani Silva, Director of Curriculum and Special Projects) The District Administration recommends that the Board review the 2016-2017 California Assessment of Student Performance and Progress results.

Board Direction: _____

- B. Adult School Day Care Portable Project 57
Recommendation: (Barbara Martinez, Adult School Principal; Matt Kelly, Director of Facilities and Transportation) The District Administration recommends that the Board review the plan for a childcare facility at Pacific Grove Adult Education Center and provide feedback.

Board Direction: _____

- C. Facilities Project Updates 61
Recommendation: (Matt Kelly, Director of Facilities and Transportation) The Administration recommends that the Board review and provide feedback on ongoing and upcoming facilities projects.

Board Direction: _____

- D. Future Agenda Items 63
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

Special Board Meeting- LCAP, Strategic Plan, Board Goals (Sept. 28)
Elementary Counseling Information/Discussion (Oct. 5)
Spanish Class at Elementary Schools (Fall 2017)

Board Direction: _____

XI. ADJOURNMENT

Next regular meeting: October 5, 2017 – Pacific Grove Middle School