

Site Visit

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING**

Trustees

*John Paff, President
Brian Swanson, Clerk
Debbie Crandell
Cristy Dawson
Bill Phillips
Kulaea Tulua, Student Rep*

DATE: Thursday, November 9, 2017

TIME: **No Closed Session**
7:00 p.m. Open Session

LOCATION: Pacific Grove High School – Library
615 Sunset Avenue
Pacific Grove, CA 93950

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

- A. Call to Order
- B. Roll Call
- C. Adoption of Agenda
- D. Pledge of Allegiance

II. SITE PRESENTATIONS

Once a year, Board meetings are held at all school sites. This provides administration and staff with an opportunity to showcase their school's accomplishments.

Pacific Grove High School's presentation is: Mind the Gap

III. COMMUNICATIONS

- A. Written Communication
- B. Board Member Comments
- C. Superintendent Report
- D. PGUSD Staff Comments

IV. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes for each agenda or non-agenda item; a total time for public input on each item is 20 minutes, pursuant to Board Policy 9323. Public comment will also be allowed on each specific action item prior to Board action thereon. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.

V. CONSENT AGENDA

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. **There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda.** Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

- A. Minutes of October 26, 2017 Board Meeting 6
Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented.
- B. Certificated Assignment Order #6 11
Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Certificated Assignment Order #6.
- C. Classified Assignment Order #6 13
Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Classified Assignment Order #6.
- D. Acceptance of Donations 15
Recommendation: (Rick Miller, Assistant Superintendent) The Administration recommends that the Board approve acceptance of the donations referenced below.
- E. Out of County or Overnight Activities 16
Recommendation: (Rick Miller, Assistant Superintendent) The Administration recommends that the Board approve or receive the request as presented.
- F. Warrant Schedules No. 588 and No. 589 20
Recommendation: (Rick Miller, Assistant Superintendent) As Assistant Superintendent for Business Services, I certify that I have reviewed the attached warrants for consistency with the District's budget, and purchasing and accounting practices and therefore, recommend Board approval.

- G. Acceptance of Quarterly Treasurer’s Report 23
 Recommendation: (Rick Miller, Assistant Superintendent) The Administration recommends that the Board accept the Quarterly Treasurer’s Report for the quarter ending September 30, 2017.
- H. Class Rank Shown On Transcripts 31
 Recommendation: (Matt Bell, Pacific Grove High School Principal) The Pacific Grove High School Administration recommends that the Board review and approve the class ranking no longer be reported on transcripts with the exception of the valedictorian and salutatorian.
- I. Staking for Forest Grove Elementary School Portable Project 32
 Recommendation: (Matt Kelly, Director of Facilities & Transportation) The District Administration recommends the Board review and approve the staking proposal for the Forest Grove Elementary School Portable Project to Whitson Engineers for \$7,700.00.
- J. Staking for Robert Down Elementary School Portable Project 37
 Recommendation: (Matt Kelly, Director of Facilities & Transportation) The District Administration recommends the Board review and approve of the staking proposal for the Robert Down Elementary School Portable Project to Whitson Engineers for \$12,440.00.

Move: _____ Second: _____ Vote: _____

VI. ACTION/DISCUSSION

- A. Pacific Grove High School Athletic Trainer Funding 42
 Recommendation: (Matt Bell, Pacific Grove High School Principal) The District Administration recommends that the Board hear the report regarding the Athletic Trainer, recent athlete safety and testing protocol, and approve funding for continued Athletic Trainer position.
- B. Resolution No. 1003 Approval To Teach 43
 Recommendation: (Billie Mankey, Director of Human Resources) The District Administration recommends Board review and approve Resolution No. 1003 authorizing approval to teach.
- C. 2017-18 Declaration of Need For Fully Qualified Educators 45
 Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends the Board review and adopt the Declaration of Need for Fully Qualified Educators to be filed with the Commission on Teacher Credentialing for the beginning of the 2017-2018 school year.
- D. Pacific Grove Unified School District Strategic Plan 49
 Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and approve the District’s Strategic Plan.

Move: _____ Second: _____ Vote: _____

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Paff ___ Swanson ___ Crandell ___ Dawson ___ Phillips ___

Move: _____ Second: _____ Vote: _____

Move: _____ Second: _____ Vote: _____

- E. Superintendent's Goals 56
Recommendation: (Ralph Gómez Porras, Superintendent) The Superintendent recommends that the School Board approve the Superintendent's Goals for 2017-18.

Move: _____ Second: _____ Vote: _____

- F. Board Calendar/Future Meetings 67
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

Move: _____ Second: _____ Vote: _____

VII. INFORMATION/DISCUSSION

- A. Local Control Accountability Plan Parent Survey 2016-2017 70
Recommendation: (Ani Silva, Director of Curriculum and Special Projects) The District Administration recommends that the Board review a presentation of the results for the Local Control Accountability Plan (LCAP) Parent Survey for 2016-2017.

Board Direction: _____

- B. Substitute Teacher Pay 71
Recommendation: (Billie Mankey, Director of Human Resources) The District Administration respectfully recommends a substitute teacher pay increase of 3.5% effective November 10, 2017 and 3.2% effective July 1, 2018.

Board Direction: _____

- C. Review of Special Education Contracts 72
Recommendation: (Clare Davies, Director of Student Services) The District Administration recommends that the Board review the present and projected status of Special Education contracts.

Board Direction: _____

- D. Facilities Project Updates 74
Recommendation: (Matt Kelly, Director of Facilities and Transportation) The Administration recommends that the Board review and provide feedback on ongoing and upcoming facilities projects.

Board Direction: _____

E. Future Agenda Items

76

Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

Elementary Bus Pass (Jan. 25)
Affordable Housing Project Impacts to District

Board Direction: _____

VIII. ADJOURNMENT

Next organizational meeting: December 7, 2017 – District Office