

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING**

Trustees

*John Paff, President  
Brian Swanson, Clerk  
Debbie Crandell  
Cristy Dawson  
Bill Phillips  
Parker Llantero, Student Rep*

**DATE:** Thursday, October 4, 2018

**TIME:** 7:00 p.m. Open Session

**LOCATION:** District Office – Jessie Bray Conference Room  
435 Hillcrest Avenue  
Pacific Grove, CA 93950

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

**AGENDA AND ORDER OF BUSINESS**

**I. OPENING BUSINESS**

- A. Call Public Session to Order
- B. Roll Call
- C. Adopt Agenda
- D. Pledge of Allegiance

**II. COMMUNICATIONS**

- A. Written Communication
- B. Board Member Comments
- C. Superintendent Report
- D. PGUSD Staff Comments (Non Agenda Items)

### III. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

*Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes for each agenda or non-agenda item; a total time for public input on each item is 20 minutes, pursuant to Board Policy 9323. Public comment will also be allowed on each specific action item prior to Board action thereon. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.*

### IV. CONSENT AGENDA

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

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| A. <u>Minutes of September 20, 2018 Board Meeting</u><br>Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented.  | 6    |
| B. <u>Certificated Assignment Order #3</u><br>Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Certificated Assignment Order #3.   | 12   |
| C. <u>Classified Assignment Order #3</u><br>Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Classified Assignment Order #3.   | 14   |
| D. <u>Acceptance of Donations</u><br>Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration recommends that the Board approve acceptance of the donations referenced below.   | 16   |
| E. <u>Cash Receipts Report No. 1</u><br>Recommendation: (Song Chin-Bendib, Assistant Superintendent) As Assistant Superintendent for Business Services, I have reviewed the receipt and deposit of the identified Cash Receipts for consistency with District policies and procedures and certify that the actions have been appropriately conducted. I recommend Board approval of the Cash Receipts. | 17   |
| F. <u>Revolving Cash Report No. 1</u><br>Recommendation: (Song Chin-Bendib, Assistant Superintendent) As Assistant Superintendent for Business Services, I have reviewed the Revolving Cash payments for consistency with District budget policy and accounting practices and certify their consistency and recommend approval of the payments by the Board.   | 20   |
| G. <u>Warrant Schedules No. 600</u><br>Recommendation: (Song Chin-Bendib, Assistant Superintendent) As Assistant Superintendent for Business Services, I certify that I have reviewed the attached warrants for consistency with the District's budget, and purchasing and accounting practices and therefore, recommend Board approval.   | 22   |

- H. Peer Assistance Review Contract with Kate Gallaway 24  
 Recommendation: (Ani Silva, Director of Curriculum and Special Projects) The District Administration recommends that the Board review and approve the contract for services with Kate Gallaway to provide coaching services for a teacher in Peer Assistance Review.
- I. Contract for Services with Play-Well TEKnologies for After School Enrichment Program 27  
 Recommendation: (Ani Silva, Director of Curriculum and Special Projects; Natalie Montgomery, After School Enrichment Coordinator) The District Administration recommends that the Board review and approve the contract for services with Play-Well TEKnologies for 2018-2019 school year.
- J. Approval of Contract for Services with Uretsky Investigation Security 34  
 Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends that the Board review and approve the contract for services with Uretsky Investigation Security to provide residency investigation services.
- K. Approval of Contract for Services with Uretsky Security for Asilomar Math Conference 36  
 Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends that the Board review and approve the contract for services with Uretsky Security to work the Asilomar Math Conference.
- L. Contract for Services with Uretsky Security for Pacific Grove High School 39  
 Recommendation: (Matt Bell, Pacific Grove High School Principal) The District Administration recommends that the Board review and approve the contract for services with Uretsky Security for Pacific Grove High School.
- M. Illuminate Education Custom Report Design and Build Services 41  
 Recommendation: (Matthew Binder, Director of Educational Technology) The District Administration recommends that the Board review and approve service contract for software support services – Report Building Services by Illuminate Education.
- N. ThyssenKrupp Elevator Americas Contract for Services 45  
 Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends the Board review and approve the maintenance contract for services with ThyssenKrupp Elevator Americas for elevator and lift repairs at Pacific Grove High School, Pacific Grove Middle School, Robert Down Elementary School and Forest Grove Elementary School.
- O. Monterey Fire Extinguisher Contract for Services 50  
 Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends the Board review and approve the maintenance contract for services with Monterey Fire Extinguisher for testing and repairs at Pacific Grove High School, Pacific Grove Middle School, Robert Down Elementary School, Forest Grove Elementary School, Pacific Grove Adult School, David Avenue Campus, and the District Office.
- P. Telemetrix Integrated Systems Contract for Services 54  
 Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends the Board review and approve the maintenance contract for Services with Telemetrix Integrated Systems for telephone programming and repairs at Pacific Grove High School and Pacific Grove Adult School.

- Q. Steele Tape Construction Contract for Fencing at Pacific Grove Adult School 58  
 Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends the Board review and approve the contract for services with Steel Tape Construction, for the installation of fencing at Pacific Grove Adult School.
- R. Award Bid to MBS Engineering Inc. for Pacific Grove Middle School Gas Line Replacement 62  
 Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends the Board review and approve the MBS Engineering, Inc. bid of \$49,518.48 for the Pacific Grove Middle School gas line replacement.
- S. Field of Dreams Contract for Services 68  
 Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends the Board review and approve the contract for services with Field of Dreams for the 2018-2019 school year.
- T. Contract for Services with Superior Hydroseeding for Hydroseeding Turf Grass at Pacific Grove Adult School Daycare 71  
 Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends the Board review and approve the contract for services with Superior Hydroseeding, Inc. for the installation of turf grass at Pacific Grove Adult School Daycare.
- U. Approval of Additional Education Technology Purchase from Carousel Industries 75  
 Recommendation: (Bruce Cates, Director of Technology) The District Administration recommends the Board review and approve an increase in wifi units from four (4) to twelve (12) purchased from Carousel Industries.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**V. ACTION/DISCUSSION**

- A. Adopt Resolution No. 1023 Designating Authorized Agents to the Monterey & San Benito Property & Liability Joint Powers Authority 77  
 Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board of Education review and adopt Resolution No. 1023 designating authorized agents to represent our District in the Monterey & San Benito Property & Liability Joint Powers Authority.
- Move: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_
- Trustees: Paff \_\_\_ Swanson \_\_\_ Crandell \_\_\_ Dawson \_\_\_ Phillips \_\_\_
- B. Superintendent's Goals 79  
 Recommendation: (Ralph Gómez Porras, Superintendent) The Superintendent recommends that the Board review and approve the Superintendent's Goals for 2018-19.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

- C. Board Calendar/Future Meetings 85  
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**VI. INFORMATION/DISCUSSION**

- A. Review of Bus Ridership 89  
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends that the Board review the bus ridership information compared with prior years.

Board Direction: \_\_\_\_\_

- B. 2017- 2018 California Assessment of Student Performance and Progress (CAASPP) Results 91  
Recommendation: (Ani Silva, Director of Curriculum and Special Projects) The District Administration recommends the Board review the 2017-2018 California Assessment of Student Performance and Progress results for target student groups.

Board Direction: \_\_\_\_\_

- C. Future Agenda Items 92  
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

Cell Phone/Electronics Board Policy Review (Oct 2018)  
Review of Field Trips within Pacific Grove (Dec 2018)  
Foreign Language (Fall 2018)  
Long Term Counseling Study (Fall 2018/Winter 2019)  
Board Self Evaluation Review (Winter 2018)  
Affordable Housing Project Impacts to District  
Review of Classified Evaluation Process  
Review of Community High School (Jan 31, 2019)  
School Breakfast Program  
Review of David Avenue Site Location (March 2019)

Board Direction: \_\_\_\_\_

**VII. ADJOURNMENT**

Next regular meeting: October 25, 2018 – Pacific Grove Middle School