

Site Visit

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING**

Trustees

*John Paff, President
Brian Swanson, Clerk
Debbie Crandell
Cristy Dawson
Jon Walton
Adrian Clark, Student Rep*

DATE: Thursday, September 5, 2019

TIME: 7:00 p.m. Open Session

LOCATION: Forest Grove Elementary School- Multipurpose Room
1065 Congress Avenue
Pacific Grove, CA 93950

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

- A. Call to Order
- B. Roll Call
- C. Adopt Agenda
- D. Pledge of Allegiance

II. SITE PRESENTATIONS

Once a year, Board meetings are held at all school sites. This provides administration and staff with an opportunity to showcase their school's accomplishments.

Forest Grove Elementary School Presentation: *Using Our Tools at Forest Grove*

III. COMMUNICATIONS

- A. Written Communication
- B. Board Member Comments
- C. Superintendent Report
- D. PGUSD Staff Comments (Non Agenda Items)

IV. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes for each agenda or non-agenda item; a total time for public input on each item is 20 minutes, pursuant to Board Policy 9323. Public comment will also be allowed on each specific action item prior to Board action thereon. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.

V. CONSENT AGENDA

Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

- | | Page |
|--|------|
| A. <u>Minutes of August 22, 2019 Board Meeting</u>
Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented. | 6 |
| B. <u>Certificated Assignment Order #2</u>
Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Certificated Assignment Order #2. | 13 |
| C. <u>Classified Assignment Order #2</u>
Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Classified Assignment Order #2. | 18 |
| D. <u>Out of County or Overnight Activities</u>
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration recommends that the Board approve or receive the request as presented. | 20 |
| E. <u>Acceptance of Donations</u>
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration recommends that the Board approve acceptance of the donations referenced below. | 25 |
| F. <u>Warrant Schedules No. 611</u>
Recommendation: (Song Chin-Bendib, Assistant Superintendent) As Assistant Superintendent for Business Services, I certify that I have reviewed the attached warrants for consistency with the District's budget, and purchasing and accounting practices and therefore, recommend Board approval. | 27 |
| G. <u>Contract for Services with Log Me In USA, Inc.</u>
Recommendation: (Matthew Binder, Director of Education Technology) The District Administration recommends the Board review and approve the contract for services with Log Me In USA, Inc. for Rescue Assist services for the 2019-2022 fiscal years. | 29 |
| H. <u>Quarterly Report on Williams Uniform Complaints</u>
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends that the Board review and approve the information in this quarterly report, per Ed. Code. 35186(d). | 32 |

- I. Play-Well TEKnologies STEM Lego classes for the After School Enrichment Program 34
 Recommendation: (Ani Silva, Director of Curriculum and Special Projects) The District Administration recommends the Board review and approve the contract for service with Play-Well TEKnologies for the After School Enrichment Program for the 2019-20 school year.
- J. Contract for Services with the Art Council of Monterey County for First Grade Art Lessons 41
 Recommendation: (Buck Roggeman, Forest Grove Elementary School Principal) The District Administration recommends the Board review and approve the contract for services with the Arts Council of Monterey County to conduct art lessons at Forest Grove Elementary School.
- K. Contract for Services to Mitel Business Systems, Inc. 44
 Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends the Board review and approve the contract for services with Mitel Business Systems Inc. for the installation of a new phone system at Robert Down Elementary School.
- L. Contract for Services with Mike's Appliance 50
 Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends the Board review and approve the contract for services with Mike's Appliance for District wide repair of household appliances.
- M. Contract for Services with Del Monte Glass 54
 Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends the Board review and approve the contract for services with Del Monte Glass for District-wide repair of windows.
- N. Contract for Services with iHeart Radio 58
 Recommendation: (Barbara Martinez, Adult School Principal) The District Administration recommends the Board review and approve the contract for services with iHeart Radio resulting in increased enrollment in our English as a Second Language, High School Diploma/HiSet, and Career Pathway programs.
- O. Contract for Services with Monterey Bay Parent Magazine 71
 Recommendation: (Barbara Martinez, Adult School Principal) The District Administration recommends the Board review and approve the contract for services with Monterey Bay Parent magazine at Pacific Grove Adult Education for advertising and outreach to increase enrollment in our Parent Education programs.
- P. Contract for Services with Valley Hearing Center for Diagnostic Audiological Evaluation 74
 Recommendation: (Clare Davies, Director of Student Services) The District Administration recommends the Board review and approve a contract for services with Valley Hearing Center to provide a diagnostic audiological evaluation for a student.

Move: _____ Second: _____ Vote: _____

VI. PUBLIC HEARING: Resolution No. 1032 Regarding Sufficiency of Instructional Materials for Fiscal Year 2019-20 77

The Governing Board shall hold a public hearing or hearings at which the Governing Board shall encourage participation by parents, teachers, members of the community interested in the affairs of the school district, and bargaining unit leaders, and shall make a determination, through a resolution, as to whether each pupil in each school in the district has sufficient textbooks or instructional materials, or both, in each subject that are consistent with the content and cycles of the curriculum framework adopted by the state board. [EC60119(a)(1)]

Open Public Hearing _____ Close Public Hearing _____

VII. ACTION/DISCUSSION

A. Approval of Resolution No. 1032 Regarding Sufficiency of Instructional Materials for Fiscal Year 2019-20 82

Recommendation: (Ani Silva, Director of Curriculum and Special Projects) The Administration recommends that the Board review and adopt Resolution No. 1032 regarding Sufficiency of Instructional Materials for fiscal year 2019-20.

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Paff ___ Swanson ___ Crandell ___ Dawson ___ Walton ___

B. Survey Results by Dale Scott and Company 87

Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends that the Board review and provide feedback and direction to staff and consultant about the survey results as presented by Dale Scott & Company.

Move: _____ Second: _____ Vote: _____

C. Agreement for Distribution of P.G. P.R.I.D.E. Pride Grant Funds 117

Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends the Board review and approve the Agreement for Distribution of P.G. P.R.I.D.E. Grant Funds.

Move: _____ Second: _____ Vote: _____

D. Approve Resolution No. 1033 for the Gann Limits for 2018-19 and 2019-20 121

Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends that the Board review and approve Resolution #1033 for the Gann Limit calculations for 2018-19 and 2019-20.

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Paff ___ Swanson ___ Crandell ___ Dawson ___ Walton ___

- E. Acceptance of the 2018-19 Unaudited Financial Report 126
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends that the Board review and accept the Unaudited Actuals Financial Report for the 2018-19 fiscal year.

Move: _____ Second: _____ Vote: _____

- F. Board Calendar/Future Meetings 257
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

Move: _____ Second: _____ Vote: _____

VIII. INFORMATION/DISCUSSION

- A. Future Agenda Items 259
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

- Affordable Housing Project Impacts to District- Property Tax (In progress)
- District Field Trips Review- Continued discussion regarding the equity of field trips between the two elementary schools (September 19)
- DARE Update- School Resource Officer Hankes will present information to the Board regarding the DARE program (September 19)
- Counseling at District Schools- Continued discussion regarding counseling services and hours offered at the school sites (Fall 2019)
- AP Results- The Board requested a presentation by Pacific Grove High School Administration on AP Results (Fall 2019)
- Dual Language Elementary Program

Board Direction: _____

IX. ADJOURNMENT

Next regular meeting: September 19, 2019 – District Office