

Site Visit

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING**

Trustees

*John Paff, President
Brian Swanson, Clerk
Debbie Crandell
Cristy Dawson
Jon Walton
Adrian Clark, Student Rep*

DATE: Thursday, October 3, 2019

TIME: 6:30 p.m. Closed Session
7:00 p.m. Open Session

LOCATION: Robert Down Elementary School
485 Pine Avenue
Pacific Grove, CA 93950

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

- A. Call to Order
- B. Roll Call
- C. Adoption of Agenda

II. CLOSED SESSION

- A. Identify Closed Session Topics
The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.
 - 1. Public Employee Discipline/Dismissal/Release/Complaint [Government Code § 54957]
- B. Public comment on Closed Session Topics
- C. Adjourn to Closed Session

III. RECONVENE IN OPEN SESSION

A. Report action taken in Closed Session:

1. Public Employee Discipline/Dismissal/Release/Complaint [Government Code § 54957]

B. Pledge of Allegiance

IV. SITE PRESENTATIONS

Once a year, Board meetings are held at all school sites. This provides administration and staff with an opportunity to showcase their school’s accomplishments.

Robert Down Elementary School Presentation: A Celebration of Otter Excellence

V. COMMUNICATIONS

A. Written Communication

B. Board Member Comments

C. Superintendent Report

D. PGUSD Staff Comments (Non Agenda Items)

VI. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

Public comment on any item of interest to the public that is within the Board’s jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes for each agenda or non-agenda item; a total time for public input on each item is 20 minutes, pursuant to Board Policy 9323. Public comment will also be allowed on each specific action item prior to Board action thereon. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board’s ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.

VII. CONSENT AGENDA

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. **There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda.** Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

	Page
A. <u>Minutes of September 19, 2019 Board Meeting</u> Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented.	6
B. <u>Minutes of September 21, 2019 Special Board Meeting</u> Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented.	13
C. <u>Certificated Assignment Order #4</u> Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Certificated Assignment Order #4.	15

- D. Classified Assignment Order #4 17
 Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Classified Assignment Order #4.
- E. Out of County or Overnight Activities 19
 Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration recommends that the Board approve or receive the request as presented.
- F. Acceptance of Donations 24
 Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration recommends that the Board approve acceptance of the donations referenced below.
- G. Warrant Schedules No. 612 27
 Recommendation: (Song Chin-Bendib, Assistant Superintendent) As Assistant Superintendent for Business Services, I certify that I have reviewed the attached warrants for consistency with the District's budget, and purchasing and accounting practices and therefore, recommend Board approval.
- H. Agreement with Jones Hall for Bond Counsel and Disclosure Counsel Services In Connection with General Obligation Bond Proceedings For the New Bond in March 2020 29
 Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends that the Board review and approve the agreement with Jones Hall, a professional law corporation, for bond counsel and disclosure counsel services in connection with general obligation bond proceedings with the new bond in March 2020.
- I. Contract for Services with IXL Learning 38
 Recommendation: (Sean Keller, Robert Down Elementary School Principal) The District Administration recommends the Board review and approve the contract for services with IXL Learning online curriculum pilot at Robert Down Elementary School.
- J. Contract for Services with Habitat Gardens at Pacific Grove Middle School 43
 Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends the Board review and approve the contract for services with Habitat Gardens at Pacific Grove Middle School for installation of drought tolerant and native landscaping.

Move: _____ Second: _____ Vote: _____

VIII. ACTION/DISCUSSION

- A. Resolution No. 1034 Congratulating Community Human Services 50th Anniversary 49
 Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends the Board adopt Resolution No. 1034 Congratulating Community Human Services 50th Anniversary.

Move: _____ Second: _____ Roll Call Vote: _____

- B. Resolution 1035 and 1036 To Order An Election To Authorize The Issuance Of School Bonds, Establishing Specifications Of The Election Order, And Requesting Consolidation With Other Elections Occurring On March 3, 2020 51
 Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends the Board review and adopt Resolution 1035 and Resolution 1036 calling for March 3, 2020 bond election with direction to the Superintendent to file only one with the Monterey County Registrar of Voters based on subsequent recommendations of the District’s Bond Counsel and Financial Advisor, and outcome of SB268.
 Move: _____ Second: _____ Roll Call Vote: _____
- C. Counseling Item 82
 Recommendation: (Clare Davies, Director of Student Services) The District Administration recommends the Board discuss and approve one of the proposed FTE increases for Pacific Grove Unified School District counseling services.
 Move: _____ Second: _____ Vote: _____
- D. Revisions to Board Regulation and Exhibit 3541.1 Transportation for School-Related Trips 85
 Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and approve the revisions to Board Regulation and Exhibit 3541.1 Transportation for School-Related Trips.
 Move: _____ Second: _____ Vote: _____
- E. Revisions to Board Policy and Regulation 1230 School Connected Organizations 97
 Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and approve the revisions to Board Policy and Regulation 1230 School Connected Organizations.
 Move: _____ Second: _____ Vote: _____
- F. Revisions to Board Policy and Regulation 1321 Solicitation of Funds 108
 Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and approve the revisions to Board Policy and Regulation and Exhibits A and B 1321 Solicitation of Funds.
 Move: _____ Second: _____ Vote: _____
- G. Facilities Use Custodial Fees Update 126
 Recommendation: (Song Chin-Bendib, Assistant Superintendent; Matt Kelly, Director of Facilities and Transportation) The District Administration recommends the elimination of the \$35 nominal, hourly custodial fee for Group 1 **ONLY**, during regular school days **ONLY**; increase hourly rate from \$35 to \$39 for Group 1A, 2 and 3; increase overtime rate from \$50 to \$58 for all groups. The District recommends the waiver of fees for Group 1 is valid only until June 30, 2020. Staff will evaluate the situation and make recommendations for 2020-21 and/or thereafter.
 Move: _____ Second: _____ Vote: _____

- H. Job Description – School Bus Driver, Trainer, Dispatcher 129
Recommendation: (Billie Mankey, Director II Human Resource) The District Administration recommends the Board review and approve the proposed job description and provide direction or recommendations which will allow us to begin the recruitment process.

Move: _____ Second: _____ Vote: _____

- I. Board Calendar/Future Meetings 136
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

Move: _____ Second: _____ Vote: _____

IX. INFORMATION/DISCUSSION

- A. 2018-2019 Smarter Balanced Assessment Results 140
Recommendation: (Ani Silva, Director of Curriculum and Special Projects; Matthew Binder, Director of Education Technology) The District Administration recommends that the Board review the 2018-2019 California Assessment of Student Performance and Progress results – Smarter Balanced Assessments (SBA).

Board Direction: _____

- B. Future Agenda Items 195
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

- Affordable Housing Project Impacts to District- Property Tax (In progress)
- AP Results- The Board requested a presentation by Pacific Grove High School Administration on AP Results (Fall 2019)
- Dual Language Elementary Program

Board Direction: _____

X. ADJOURNMENT

Next regular meeting: October 24, 2019 – District Office