

PACIFIC GROVE UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION
Minutes of Regular Meeting of September 5, 2019 – District Office

I. OPENED BUSINESS

- A. Called to Order 7:00 p.m.
- B. Roll Call
- | | |
|-------------------------|---|
| President: | Trustee Paff |
| Clerk: | Trustee Swanson |
| Trustees Present: | Trustee Crandell
Trustee Dawson
Trustee Walton |
| Administration Present: | Superintendent Porras
Asst. Superintendent Chin-Bendib |
| Board Recorder: | Mandi Ackerman |
| Student Board Member: | Adrian Clark |

C. Adopted Agenda

MOTION Crandell/Dawson to adopt agenda as presented.

Public comment: none

Motion CARRIED 5 – 0

- D. Pledge of Allegiance Led By: Forest Grove Elementary School
Principal Buck Roggeman

II. SITE PRESENTATIONS

Forest Grove Elementary School Principal Buck Roggeman presented the Toolbox, a social emotional learning program. This program was brought to the District by Robert Down Elementary School several years ago. The program cultivates the tools within the students, increases self-awareness and self-control, improves relationships with peers and families, helps students manage conflict effectively, and leads to better performance. The tools are: Breathing Tool, Quiet/Safe Place Tool, Listening Tool, Empathy Tool, Personal Space Tool, Using our Words Tool, Garbage Can Tool, Taking Time Tool, Please and Thank You Tool, Apology and Forgiveness Tool, Patience Tool and Courage Tool. Teachers Michele Knight, Kathy Hunter and Barbara Hirst helped present the tools with volunteer students. Sonda Frudden shared the Caring Circle with volunteer students.

The Board each thanked the presenters and student volunteers for the presentation.

III. COMMUNICATIONS

A. Written Communication

Trustees received four written communication including a letter regarding Board policy; three letters regarding fundraising/solicitation of funds; and a thank-you from Community Human Services.

B. Board Member Comments

Student Representative Clark updated the Board on the events and activities at Pacific Grove High School over the last week including dress-up days, Club Rush, hall decorations and the shoe game and dance.

Trustee Walton attended the shoe game which was a lot of fun; thanked Nutrition Director Stephanie Lip, said his child is happy about hot lunch at school.

Trustee Crandell thanked Forest Grove Elementary School for the presentation and was happy to be at the school.

Trustee Swanson was happy to be at Forest Grove Elementary School, where his daughters started.

Trustee Paff thanked Forest Grove Elementary School for the presentation; noted the Toolbox Empathy tool should be taught at any age; visited Pacific Grove High School last week and thanked Principal Matt Bell and Assistant Principal Shane Steinback.

C. Superintendent Report

Superintendent Porras thanked the Forest Grove Elementary School staff and volunteers for a wonderful presentation; thanked Pacific Grove Middle School for the Back to School night and the Family Health Information Night; thanked Forest Grove Elementary School and the PTA's for the ice cream social.

D. PGUSD Staff Comments (Non Agenda Items)

Pacific Grove Middle School Principal Sean Roach thanked the Board for attending the recent Back to School Night; excited to partner with Cal Am for refillable water stations; spoke about the Students of Concern program; upcoming Safety Night on September 17.

Pacific Grove High School Teacher Sally Richmond asked the Board to reconsider the Solicitation of Funds policy, noting the paperwork required was overwhelming. Asked the Board to delegate responsibility of approvals to the principals and asked that they not ask for the report-back regarding funds received and how it was spent.

Robert Down Elementary School Teacher Julie Kelly spoke to the Board regarding disadvantaged students, asking for a full-time counselor, noting the realities of the students, needing immediate attention, asked the Board to reallocate funds to expand the counseling services.

IV. **INDIVIDUALS DESIRING TO ADDRESS THE BOARD**

PTA President Rebecca Gamecho spoke to the Board regarding the Solicitation of Funds requirements, expressed concerns over the procedures and policies, said it was time-consuming and redundant, asked that the process be agendaized, expressed concerns about District fees.

Trustee Paff confirmed Superintendent Porras and Assistant Superintendent Chin-Bendib would communicate with the PTA's.

Trustee Walton asked for clarification from staff regarding the fundraising policy and procedures.

Teacher Kari Serpa expressed concerns regarding the catering fees associated with the PTA events.

Superintendent Porras briefly spoke about the Solicitation of Funds process, asked the Principals to meet with the PTA Presidents, spoke briefly about the change with the catering fee.

Trustee Dawson said the PTA representatives are doing the work out of the goodness of their hearts, it is critical that the process be streamlined, and said the District should be supporting these organizations.

V. CONSENT AGENDA

- A. Minutes of August 22, 2019 Board Meeting
- B. Certificated Assignment Order #2
- C. Classified Assignment Order #2
- D. Out of County or Overnight Activities
- E. Acceptance of Donations
- F. Warrant Schedules No. 611
- G. Contract for Services with Log Me In USA, Inc.
- H. Quarterly Report on Williams Uniform Complaints
- I. Play-Well TEKologies STEM Lego classes for the After School Enrichment Program
- J. Contract for Services with the Art Council of Monterey County for First Grade Art Lessons
- K. Contract for Services to Mitel Business Systems, Inc.
- L. Contract for Services with Mike's Appliance
- M. Contract for Services with Del Monte Glass
- N. Contract for Services with iHeart Radio
- O. Contract for Services with Monterey Bay Parent Magazine
- P. Contract for Services with Valley Hearing Center for Diagnostic Audiological Evaluation

MOTION Crandell/Dawson to approve consent agenda as presented.

Public comment: none

Motion CARRIED 5 – 0

VI. PUBLIC HEARING: Resolution No. 1032 Regarding Sufficiency of Instructional Materials for Fiscal Year 2019-20

Open Public Hearing 8:02 p.m. Close Public Hearing 8:02 p.m.

VII. ACTION/DISCUSSION

- A. Approval of Resolution No. 1032 Regarding Sufficiency of Instructional Materials for Fiscal Year 2019-20

MOTION Dawson/Crandell to approve of Resolution No. 1032 Regarding Sufficiency of Instructional Materials for Fiscal Year 2019-20.

Public comment: none

Motion CARRIED by roll call vote 5 – 0

B. Survey Results by Dale Scott and Company

Dale Scott of Dale Scott and Company presented voter and staff survey results regarding the Facilities Bond. The Board discussed the results. The Board discussed the pros and cons of a March or November election, and directed Administration to explore a March election.

Public comment:

Beth Shammass suggested a Citizens Bond Committee, citizens need to promote the bond, suggested the Board move forward with the March election, saying if there is a real need it will not go away. Said the Capital Projects List should be accessible to the public. Asked the Board to communicate with the public regarding the historic buildings that are worth maintaining.

No action taken.

C. Agreement for Distribution of P.G. P.R.I.D.E. Pride Grant Funds

The Board discussed this item and asked questions. PG Pride President Valerie Tingley spoke to the Board. The Board asked about the last audit and the status of the 501c3 non-profit. Tingley commented PG Pride had not been audited in years, at least not in the last four years. Tingley also commented that an error had occurred and that the tax exempt status was in the process. It was noted that PG Pride's tax exempt status was under automatic revocation.

Public comment:

Carolyn Swanson questioned how much time and paperwork was required, and asked for clarification regarding donations not used in the current year. Swanson also asked the staff to confirm the process for teachers to receive a grant.

**MOTION Crandell/Swanson to approve the Agreement for Distribution of P.G. P.R.I.D.E. Pride Grant Funds as presented.
Motion CARRIED 4 – 1**

D. Approve Resolution No. 1033 for the Gann Limits for 2018-19 and 2019-20

MOTION Dawson/Crandell to approve Resolution No. 1033 for the Gann Limits for 2018-19 and 2019-20.

Public comment: none

Motion CARRIED by roll call vote 5 – 0

E. Acceptance of the 2018-19 Unaudited Financial Report

MOTION Crandell/Dawson to Accept the 2018-19 Unaudited Financial Report.

Public comment: none

Motion CARRIED 5 – 0

F. Board Calendar/Future Meetings

The Board directed Administration to schedule the Special Board Meeting on Saturday, September 21 from 9am-12pm.

MOTION Dawson/Crandell to approve the Board meeting calendar as amended.

Public comment: none

Motion CARRIED 5 – 0

VIII. INFORMATION/DISCUSSION

A. Future Agenda Items

- Affordable Housing Project Impacts to District- Property Tax (In progress)
- District Field Trips Review- Continued discussion regarding the equity of field trips between the two elementary schools (September 19)
- DARE Update- School Resource Officer Hankes will present information to the Board regarding the DARE program (September 19)
- Counseling at District Schools- Continued discussion regarding counseling services and hours offered at the school sites (Fall 2019)
- AP Results- The Board requested a presentation by Pacific Grove High School Administration on AP Results (Fall 2019)
- Dual Language Elementary Program

The Board discussed the possibility of adding the Fundraising policy and procedures to the agenda and ultimately decided against adding it to the Future Agenda Items, at this time.

MOTION Crandell/Swanson to extend the meeting until 10:15 p.m.

Public comment: none

Motion CARRIED 5 – 0

Trustee Crandell asked that the Counseling Item be added to the next Board meeting on September 19. The Board discussed waiting until after the Special Board Meeting on September 21. The Board directed Administration to bring the Counseling Item to the next Board meeting on September 19.

Public comment:

Hetal Patel asked that the District meet with all PTA Presidents at one time to receive the same information regarding Solicitation of Funds.

IX. ADJOURNED

10:11 p.m.

Approved and submitted:

Dr. Ralph Gómez Porras
Secretary to the Board